## School Emergency Drills Documentation Form

| ☐ Tor   | Type of Drill e Drill (5 required) rnado Safety Drill (2 required) | ☐ Clas | Type of Drill<br>ndard<br>ss Change |  |  |
|---|--|--------|-------------------------------------|--|--|
|   | elter in Place Drill<br>ckdown (3 required)                        | □ Rec  | ess<br>er Events                    |  |  |
| Name of Reporting School: _Springbrook Middle School                      |  |        |                                     |  |  |
| Name of person conducting drill:Adam Benschoter                           |  |        |                                     |  |  |
| Title of person conducting drill:Assistant Principal                      |  |        |                                     |  |  |
| Date of Drill: _1/11/2021_ Time drill was held: _10:35 XX AM □ PM         |  |        |                                     |  |  |
| Exact time required to evacuate/shelter/secure: _Lock Down for 10 Minutes |  |        |                                     |  |  |
| Total Participants: _All  |  |        |                                     |  |  |
| This report is for emergency drill #8 for school year20-21                |  |        |                                     |  |  |
| Remarks:  |  |        |                                     |  |  |
| Fire Drills 5—(9/18, 9/21, 9/25, 9/28, 10/5)                              |  |        |                                     |  |  |
| Lock Down Drill #3—Hard Lock Down (9/22; 10/6, 1/11)                      |  |        |                                     |  |  |
| Drill was coordinated with:   |  |        |                                     |  |  |
|   | ergency Management Coord<br>ne & Title: <u>Craig Tanis, Lena</u>   |        | mergency Mgt. Coor.                 |  |  |
|   | AND  |        |                                     |  |  |
| MSF   | Enforcement (county sherifice) ne & Title:                         |        |                                     |  |  |
|   | OR   |        |                                     |  |  |
|   | (fire chief or designee)<br>ne & Title:                            |        |                                     |  |  |
| Principal's signature   |  |        |                                     |  |  |

## School Emergency Drills Documentation Form

|                            | Tornado Safety Drill (2 required)<br>Shelter in Place Drill                          |             | •                       |
|----------------------------|--|-------------|-------------------------|
| Name of Re                 | porting School: _Springbrook   | Middle Sc   | :hool                   |
| Name of pe                 | rson conducting drill:Adam   | Benschot    | er                      |
| Title of pers              | on conducting drill:Assista  | ant Princip | al                      |
| Date of Drill              | :_10/6/2020 Time   | drill was h | eld: _9:34 XX AM 🗅 PM   |
| Exact time r<br>Minutes    | equired to evacuate/shelter/se   | ecure: _Ha  | z Mat Lock Down for 10  |
| Total Partici              | pants: _All  |             |                         |
| This report i              | s for emergency drill #7   | for sch     | nool year20-21          |
| Remarks:                   |  |             |                         |
| ₋ock Down (<br>Fornado Dri | (9/18; 9/21; 9/25; 9/28; 10/5)<br>(9/22 Soft; 10/6 Haz Mat)<br>Il<br>ordinated with: |             |                         |
| Ø                          | Emergency Management Co<br>Name & Title: <u>Craig Tanis, L</u>                       |             | o. Emergency Mgt. Coor. |
|                            | AND  |             |                         |
|                            | Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title: |             |                         |
|                            | OR   |             |                         |
|                            | Fire (fire chief or designee) Name & Title:  |             |                         |
| Principal's si             | ignature AAA   | >           | <u> </u>                |

## School Emergency Drills Documentation Form

| 0               | Type of Drill Fire Drill (5 required) Tornado Safety Drill (2 required)  Type of Drill Standard Class Change |
|-----------------|--|
| XX              | Shelter in Place Drill   |
|                 |  |
| Name of Rep     | orting School: _Springbrook Middle School  |
| Name of per     | son conducting drill:Adam Benschoter   |
| Title of perso  | n conducting drill:Assistant Principal   |
| Date of Drill:  | _9/22 Time drill was held: _8:38 XX AM □ PM  |
| Exact time re   | quired to evacuate/shelter/secure: _Lock Down for 10 Minutes   |
| Total Particip  | ants: _All   |
| This report is  | for emergency drill #3 for school year20-21  |
| Remarks:        |  |
|                 | rill #1—Soft Lock Down Threat outside the building<br>oringbrook Middle School                               |
| Drill was coo   | rdinated with:   |
| ☑               | Emergency Management Coordinator Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.                 |
|                 | AND  |
|                 | Law Enforcement (county sheriff or chief of police or designee or MSP)                                       |
|                 | Name & Title:  |
|                 | OR   |
|                 | Fire (fire chief or designee) Name & Title:  |
|                 |  |
| Principal's sig | inature /  |